

## Job Description

<b>Recruitment Position</b>	Investor Relations & PR Manager	<b>Employment Type</b>	Full-time Employee
<b>Job Description</b>	<ol style="list-style-type: none"> <li>1. Planning and execution of public relations strategies</li> <li>2. Handling press releases (gathering information, writing drafts, and distribution)</li> <li>3. Building media relations</li> <li>4. Explaining management information to analysts and institutional investors (in both Japanese and English)</li> <li>5. Investor relations</li> <li>6. Collecting information and feedback from the management team and internal stakeholders</li> <li>7. Research and analysis of industry trends and competitors</li> </ol>		
<b>Qualifications</b>	<ol style="list-style-type: none"> <li>1. Experience in management support at a corporate planning department or consulting firm</li> <li>2. Experience in web writing and creating press releases</li> <li>3. Experience in investor relations (IR) at a listed company</li> <li>4. Strong English language skills, with a desire to use English in future work (equivalent to TOEIC(R) score of 800 or higher)</li> </ol>		
<b>Contact Information</b>	For details on salary, selection process, and other information, please contact us. ( <a href="mailto:recruit@quantum-s.co.jp">recruit@quantum-s.co.jp</a> )		